

Timberlake Schools Out of District (OOD) enrollment policy

All out of district transfer requests to Timberlake Public Schools will be scrutinized thoroughly before approval. Examples of the items to be examined will be (not all inclusive list):

- Student's ATTENDANCE history
- Student's BEHAVIOR / DISCIPLINE history
- Student's ACADEMIC history
- Student IEP or 504 history
- Two copies of Out of District APPLICATION

An additional consideration will be the potential effect on class size. For Elementary school enrollments especially, class numbers will be maintained at an optimal size in an effort to provide the most effective educational environment possible.

For OOD consideration, two completed OSDE Student Transfer Applications will need to be completed PER STUDENT, as provided by Timberlake Schools. It will be the Parents'/Guardians' responsibility to keep all information provided to the district current.

Students currently attending Timberlake schools will also receive at least one annual review to ensure compliance in good standing with regards to all district expectations. Siblings of currently enrolled Timberlake students will receive first consideration but will also be subject to the same factors for consideration on an individual basis. Timberlake schools reserves the right to deny continued enrollment or emergency transfer requests.

OUT-OF-DISTRICT STUDENT APPLICATION
To Attend
TIMBERLAKE PUBLIC SCHOOLS

Attendance Center: _____

Name of Student: _____ Date: _____

Name of Parent(s)/Guardian(s): _____

Street Address: _____ P.O. Box, (if applicable): _____

City: _____ State: _____ Zip: _____

Home Telephone Number: _____ Student's Age: _____

Date of Birth: _____ Grade at Present Time: _____

LAST SCHOOL ATTENDED

Name of School

Date Last Attended

Address

Principal's Name

City, State, Zip

Telephone Number

Has the student ever been suspended from school? _____ Yes _____ No

Has the student ever been expelled from school? _____ Yes _____ No

(If you answered yes to either of the two prior questions, please state accurate and complete details on back of this form)

Has the student ever been enrolled in: (check all that apply)

_____ Title I Reading _____ Title I Math _____ Gifted Education
_____ Special Education _____ Vocational Education

What is/are the specific reason(s) for wanting to attend school in

Will you provide your own transportation? _____ Yes _____ No

I certify that the information provided herein is accurate and complete to the best of my knowledge.

Parent/Guardian

(or Student, if at least 18 years of age): _____

RECOMMEND APPROVAL

PRINCIPAL: _____

RECOMMEND DENIAL

PRINCIPAL: _____

ACTION OF THE TIMBERLAKE BOARD OF EDUCATION (if required)

_____ APPROVED

_____ DISAPPROVED

PRESIDENT, BOARD OF EDUCATION

DATE _____

RETURN COMPLETED APPLICATION TO:

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To Attend
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PRINCIPAL: _____

RECOMMEND DENIAL

PRINCIPAL: _____

ACTION OF THE TIMBERLAKE BOARD OF EDUCATION (if required)

APPROVED

DISAPPROVED

PRESIDENT, BOARD OF EDUCATION DATE _____

RETURN COMPLETED APPLICATION TO: