

Application For
Principal
TIMBERLAKE SCHOOL DISTRICT
Helena, OK 73741

Personal Data

- Name _____
- Street _____
- City, State Zip _____
- Phone #1 _____
- Phone # 2 _____
- Email address _____
- Available date _____

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Please initial as is appropriate:

____ I have not been convicted of a crime involving moral turpitude.

____ I assure that the information in the application is accurate

____ I am under contract. Obligation officially expires: _____

____ I am certified to be a Principal of schools in Oklahoma.

____ If selected, and conditions prove satisfactory to me, I do not have any plans which would prevent my administrative work in the Timberlake District for at least two years.

Timberlake Schools do not discriminate on the basis of sex, race, color, national origin, religion, disability or age as to treatment of students in programs and as to employment.

Educational Data:

1. High school _____ Graduation Year _____

2. College training in chronological order:

<i>School Attended and Location</i>	<i>Degree and/or Hours</i>	<i>Major Field</i>	<i>Minor Field</i>	<i>Workshops or Seminars</i>

3. Number of semester hours in major field: Undergraduate _____ Graduate _____

College honors and activities: _____

Professional Data:

CHRONOLOGICAL EDUCATION EMPLOYMENT

<i>School Name and Location</i>	<i>District Enrollment</i>	<i>Position or Duties</i>	<i>Dates</i>	<i>Salary</i>

Other work Experience (in chronological order to include):

- Employer and location
- Duties
- Dates
- Salary

Professional Activity:

- List memberships relevant to this position

List honors, awards or publications relevant to this position

References:

Professional

Name	Relationship & Location	Address including email	Work phone	Cell phone

Personal

Enter the appropriate responses from the following statements

If selected as a finalist:

- It is permissible for the Timberlake Board of Education to visit my current district ?

(The district will keep confidential all applications except for finalists. Finalists will be notified prior to their names being released to the public.)

Narrative Date:

State briefly your reasons for wishing to be Principal for Timberlake Schools. Comment on your philosophy and specific approaches for developing educational excellence. Add additional pages as warranted. In this narrative, please include ideas or successful experience related to **Curriculum & Instruction** and at least three of the following:

Technology
School Improvement

Strategic Planning
Conflict Resolution
Team Building

APPLICANT JOB APPLICATION ACKNOWLEDGMENTS

1. I certify that all the information provided by me in this application is true and complete. I understand that any misstatement, falsification, or omission of information is grounds for refusal to hire or, if I am hired and the same is discovered thereafter, termination.
2. I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from all liability for any damages that may result from furnishing such information to you. I authorize any background checks by any third party.
3. I authorize you to request, receive, and verify all information given on this application and I release you from all damages that may result from your doing so.
4. I authorize you to conduct a criminal background investigation using any and all methods necessary to successfully complete such investigation and I release you from all liability for any damages that may result from your doing so.

Signature of Applicant

Date

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