

TIMBERLAKE

Education Foundation

Goltry - Helena - Jet - Nash

Providing a Strong Foundation for Our Schools and a Solid Future for Our Children

Timberlake Teachers,

We appreciate everything you do to influence the lives and minds of Timberlake students. Your influence and guidance through the year molds their young minds and prepares them for the next chapter in their life.

The Foundation is an exclusively educational and charitable, non-profit corporation. Separate and apart from Timberlake Public Schools, the Foundation maintains its own integrity while working closely with the District. Tax-exempt donations from individuals, corporations and foundations are used solely for the benefit of our students and teachers for projects that would otherwise go unfunded.

The Foundation will **begin accepting Fall 2017 grant applications on September 1st** from Timberlake Public Schools' teachers for projects and programs that will enhance the learning environment and inspire students.

Grant Guidelines

The Timberlake Education Foundation maintains a limited budget and is willing to support funding for projects, programs, and events for individuals and groups within the Timberlake school district.

1. Grants could be awarded up to \$500 per fiscal year to each teacher in the Timberlake Public School district. Applicants may work as a group to submit an application if project total is greater than \$500.
2. If applications are not submitted during a fiscal year, applicants may not "double" the request the following fiscal year.

Eligibility

The Foundation will consider requests based upon submission of a completed application and supporting documentation, evaluating each on the following criteria.

The Foundation favors:

1. Projects that are new and innovative that will affect a large number of Timberlake students.
2. Projects and programs directly related to Timberlake Public Schools initiatives and core values.
3. Things that will improve or enhance the teaching experience for Timberlake educators.
4. Projects that improve the effectiveness of educational environments for children.

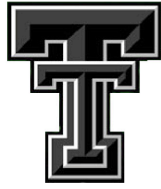
The Foundation does not fund:

- Food and beverage
- Scholarships
- Capital projects
- Projects outside the Timberlake Public School district funding policy

The Foundation works closely with Timberlake administration to ensure the district's funds are appropriately utilized and Foundation requests are maximized.

The Foundation appreciates:

- Thank you letters or notes from students and teachers to share with donors who make the grants possible.
- Photos of items in use of the classroom to share with donors.



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Grant Application Process

1. Turn your completed application in to your principal.
2. The Timberlake Education Foundation board will review each request separately.
3. The Foundation will not order items approved. Each teacher must order his/her own items.
4. The Timberlake Education Foundation wants you to be able to turn in a grant request as you see a need in your classroom.
5. Items must be ordered and in the classroom in a timely manner. **All items approved are ordered no later than April 1, 2018** to ensure items are delivered before school is out.
6. If applicable, send the vendor's invoice to the Timberlake Education Foundation at the address below:

Timberlake Education Foundation
P.O. Box 272
Goltry, OK 73739

Please contact us if you have any questions. We will be happy to answer any questions you may have!

Please notify us when you submit your grant application to the principal so one of our board members can pick up from the appropriate school.

Timberlake Education Foundation Board Members

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Elementary school point of contact

Melissa Jenlink
(580) 278-4443

Nick Werner
(580) 541-9220

Shelly Nichols
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High school point of contact

Lacey Johnson
(580) 747-4879

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(580) 541-2955

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